

# Belair Swim and Racquet Members Handbook

**FY 2016**

*Family fun, exercise and relaxation all rolled into one fantastic location.*

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*This handbook is your guide to the policies, rules and regulations governing the operation of the Belair Swim and Racquet Club in Bowie, Maryland.*

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## Belair Swim and Racquet Club

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What could be better than spending summers at the pool creating memories for all the family?

## I. Club Overview and Pool Management

Belair Swim & Racquet (BSR) Club is a private club with individual and family memberships. Our facility includes the main and wading pool, six tennis courts, a lighted basketball court, a volleyball court, Bocce court, horse shoe pits and wooded grounds. BSR is a 501(c)7 non-profit organization incorporated in the State of Maryland.

This Member Handbook describes the policies, rules and regulations of the Club. Additional information including application forms, current calendar, and club points of contact can be found at the web site: [www.bsrbaracudas.com](http://www.bsrbaracudas.com).

As a member you may:

- .... Enjoy leisurely days lounging by the pool
- .... Participate in family-oriented social activities, such as Float Night and Sports Night
- .... Enroll your children in swimming and diving lessons
- .... Cheer your child to success on the Swim Team
- .... Socialize with other Club members at the Adult Party and on Friday Night Swims
- .... Entertain your family and guests on our well shaded grounds
- .... Have a birthday party in the gazebo
- .... Cook a picnic supper on one of the Club's gas grills
- .... Appreciate the convenience of food prepared by the Club's Snack Bar
- .... Learn to play tennis from the Club's tennis Pro
- .... Play tennis on our lighted courts after the pool has closed for the evening
- .... Hone your ping pong or Bocce ball skills
- .... And in many other ways have a great summer!

By reviewing this Member Handbook you will learn about the various policies, rules, and regulations of the Club and find out to use the Club's facilities and services. Additional information including application forms, current calendar, and club points of contact can be found at the web site: [www.bsrbaracudas.com](http://www.bsrbaracudas.com).

### **A. CORPORATE BY-LAWS**

Belair Swim & Racquet Club is operated in accordance with Corporation By-Laws that were established in 1965 and have been amended several times. The Club is owned by the

members and management is vested in a volunteer Board of Directors who are formally nominated and elected by the general membership. A copy of the By-Laws is available at the BSR office during pool hours or by contacting any member of the Board.

#### **B. POWERS VESTED IN THE BOARD OF DIRECTORS**

The Board of Directors consists of nine (9) elected members and one appointed member. The Board conducts the operations of the Club via specific Committees consisting of Board Members and other interested BSR Members. Key Committees have been established for Membership, Finance, Maintenance, and Swimming. All members are invited to join a committee of their choice. More information regarding the specific committees and contact info for committee chairs can be found at the BSR web site: [www.bsrbaracudas.com](http://www.bsrbaracudas.com). The Board of Directors, with powers vested under the By-Laws of the Club, may prescribe, amend in whole or in part, or rescind any and all of these rules and regulations. The Board has authority to enforce these rules and regulations and to impose appropriate penalties for violations thereof. The Board of Directors may temporarily suspend any of these rules and regulations when they deem appropriate to do so.

#### **C. POWERS VESTED IN THE POOL MANAGEMENT**

The Pool Management assumes the responsibility for the safe and efficient operation of the pool and its facility for the safety of all pool patrons. Powers of enforcement of the rules and regulations have been delegated to the Pool Management by the Board of Directors of the Belair Swim & Racquet Club. BSR is required to follow all American Red Cross recommended guidelines as well as Prince Georges County Health Department and Maryland State regulations.

The manager or his designee has overall responsibility over BSR facilities including, but not limited to the main pool, tennis courts, snack bar area, playground, basketball courts, and other facilities. The manager or his designee has been given the authority by the Board of Directors to enforce these rules.

1. The Pool Manager may, at any time and at his or her discretion, close any Club facility because of breakdown, operational difficulties, or for other good and sufficient reasons.





2. Any person may be barred from any Club facility at the discretion of the Pool Manager for any violation of these rules or for any reason which in the judgment of the Pool Manager constitutes a hazard to others.

3. The President may direct the Pool Manager to suspend any person for severe violations of Club rules, e.g., vandalism. Such suspension may not exceed two weeks without full Board approval.

4. In accordance with our By-Laws, action by the Pool Manager, under 2 and 3 above, is limited to a time period not to exceed two weeks for any single violation. Members and guests against whom action is taken under 2 and 3 above may appeal in writing to the Board of Directors. Pending action on the appeal, violators must abide by the decision of the Pool Manager.

**D. DUTIES, RESPONSIBILITIES, AND PRIVILEGES OF MEMBERS**

Membership in the Club entitles you to the use of Club facilities. The rights and privileges of such use are not unlimited. As a member, you also assume certain duties and responsibilities. These are set forth below and in the following pages.

1. The use of Club facilities is restricted to members in good-standing and their guests.
2. The use of Club facilities is restricted to times determined and established by the Board of Directors. No person, including members, shall use or attempt to use any Club facility at any time other than when it is officially open or authorized for use.
3. The use of Club facilities is subject to the rules and regulations in Part IV of this handbook and other rules which may, from time to time, be established by the Board of Directors.
4. All persons using the Club facilities do so at their own risk and assume full responsibility for any accident, injury, loss, or damage to persons, property, or any other loss incurred in connection with such use.
5. The member covenants and agrees with the Club and the Pool Manager, for and in consideration of the use of the Club facilities, and other good and valuable considerations, to make no claim against the Club and/or Pool Manager for or on account of any loss or damage to life, limb, or property sustained.

6. Members will be responsible for all actions of their guests. The member agrees to hold harmless the Club and/or Pool Manager from any and all liability and action of whatsoever nature by any guest.

7. All damage to property of the Club caused by a member, or his guest or guests, shall constitute a debt of that member to the Club.

**E. GENERAL MEMBERSHIP MEETING**

1. As called for in the By-Laws, a meeting of the general membership of the Club will be held each year in the Fall (September or early October). Notice of the meeting date, time, and place will be communicated to all members at least two weeks prior to the annual meeting. Electronic mail and social media notification may be used to save postage costs.

2. The annual meeting gives each member an opportunity to voice his or her opinion and exercise his or her rights as an owner/member of the Corporation. All aspects of the operation of the Club during the preceding year are discussed, as well as tentative plans and ideas for the future. Members' suggestions, comments, and/or criticisms are listened to by the Board of Directors and taken under advisement.

3. Each year at least three vacancies occur on the Board of Directors. Each adult member is eligible to serve on the Board and should seriously consider running for one of the open positions. All members are encouraged to attend the annual meeting and to vote for the candidates of their choice. Elections are to the Board as a whole and not to any specific Board position. Board assignments are decided at the first meeting after the election each year. The officers of the Board (President, Vice President, Secretary, and Treasurer) are elected by a vote of the nine Board members. The President appoints all committees and designates committee chairs. Additional information regarding BSR membership, including all forms and Board Member contact information may be found at [www.bsrbarracudas.com](http://www.bsrbarracudas.com).

**F. DEFINITIONS**

Club: The Belair Swim and Racquet Club, Inc.

Club Facilities: Club Grounds, Facilities, and Equipment. (Club)

Member: Individual or member of a family, which has paid the membership fee and annual maintenance fee, said fee having been duly accepted by the Club.



Each May we will open our doors and invite the neighborhood to come and see what BSR has to offer. Bring your friends to the Open House.

Family: Father, mother, and children, and other relatives and significant other **living in the same household and having their legal and permanent residence therein.**

Active Member: Member who has paid the current annual maintenance fee.

Guest: A non-member, invited, accompanied, and registered by an active member, whose guest fee has been paid.

Board of Directors: Governing body of the Club duly elected by the general membership.

Officers of the Club: President, Vice President, Treasurer, Secretary as elected by the Board

Official Club Address: Post Office Box 499, Bowie, MD 20718

**G. HOURS OF OPERATION**

The Club's hours of operation are as follows:

- School Nights when PG County public schools are in session:
  - Mon-Thurs: 2:00pm to 8:00pm
  - Fri: 2:00pm – 9:00pm
  - Sat: 11:30am – 9:00pm
  - Sun: 11:30am – 8.00pm
- Normal Summer Weekdays: 12:00 Noon to 9:00pm
- Normal Summer Weekend: 11:30pm to 9:00pm\*
- Snack Bar Hours (tentative):
  - Mon – Fri: 4:15pm - 7:15pm
  - Sat – Sun: 1:00pm – 7:30pm
  - (changes in hours will posted at the pool)

\*Extended Saturday night hours until 10PM or 11PM on specific dates as posted.

The Club may close 30 min. to 1 hour prior to official pool parties in order to clear the pool area and set up. The operation of the pool is also dependent upon weather conditions. In the event of an electrical storm (**the sound of thunder or the sighting of lightning**) the pool will close **IMMEDIATELY** and remain closed for 30 minutes after the last sighting of lightning. Additionally,

when a downpour prohibits the lifeguard from seeing the bottom of the diving well, the pool will be cleared.

**H. OPEN HOUSE**

In conjunction with the annual membership drive, an Open House will be held on the weekends before Memorial Day. Specific times for Open Houses will be sent to members electronically, posted on the Club website and posted using social media outlets. If weather and the budget permit, the pool will be open for swimming during this Open House. The Board may elect to have one or more additional Open Houses earlier in the month of May. Members are encouraged to stop by to meet the Board members and Club staff at Open House. This would be a great chance for you to bring your friends, show them the many attractions of BSR, and encourage them to join.





As a part of the BSR family we all have responsibility to care for our pool and to ensure the safety of all our members.

## II. Membership Policies and Procedures

### A. FAMILY MEMBERSHIPS

1. In accordance with the By-Laws a Family unit means a member and his spouse, or significant other, children and other relatives who **permanently and continuously reside in the member's household.**
2. All fees due the Club should be sent by mail to the Club's official post office address. Cash payments of annual fees should not be tendered to officers, directors, or contractors of the Club, or to any of their family members.
3. No annual maintenance fee will be accepted from tenants, Realtors, or any agent of a member unless that member has a letter on file with the Club granting that agent his power of attorney. Such power of attorney must bear the notarized signature of the member.
4. Digital photographs must be on file for **each family member** prior to admission into the facility.

### B. INDIVIDUAL (SINGLE) MEMBERSHIPS

In 2016 the BSR By-Laws were amended to un-restrict the number of single memberships that have a lower annual maintenance fee. Members who met the criteria for Individual Membership were permitted to convert from a Family to an Individual membership. If your family status has changed please contact the Membership Chair and request to be transitioned from a family to a single membership.

### C. ANNUAL MAINTENANCE FEE

An annual maintenance fee for the season will be assessed for all Family and Individual Memberships. Separate registration fees apply for the Swim Team and Tennis Teams. Because your dues are needed to operate the Club, *it is very important to pay the annual maintenance fee by the due date.* An invoice for the Annual Maintenance Fee including information about the upcoming season will be mailed to all members on/about 1 April of each year. Please complete the form to update your membership record and return it with a check made payable to Belair Swim and Racquet Club. The Annual Maintenance Fee is due on 1 May of each year. A \$50 late fee will be assessed for each month the payment is not made.

**All family members are recorded in the Gate Entry database under the last name that you use on your Membership Application. We will be glad to use any common last name (or hyphenated names) that you would like and if you want it changed simply contact the Membership Chair.**

***Any member family that has not paid the annual maintenance fees as of opening day will be denied use of the facilities until these obligations are satisfied. Members who do not pay their annual maintenance fee face expulsion from the Club on April 1 of the succeeding year since the combination of the previous year's annual maintenance fee and monthly late fees will exceed the value of a new membership fee.***

**D. NEW MEMBER RECRUITMENT INCENTIVE**

The Board of Directors annually considers granting an award for current members who recruit new members. Coupons for Guest Entry Passes may be awarded that may be used during that or the next calendar season. The new member must identify the current member as their referral on their membership application form. The incentive for 2016 is a 5 entry Guest pass.

**E. Terminating Your Membership****1. Resignation Procedures:**

Per BSR's By-Laws, a member wishing to terminate his/her membership shall notify the Club in writing. A form letter for resignation can be downloaded from the BSR Web Site for this purpose. It may be forwarded electronically to the membership chair via e-mail or sent via regular mail to BSR PO Box 499, Bowie MD 20718. BSR is not able to "buy-back" your Membership Fee until we are at our full membership capacity of 750 families.

**2. Transferring Your Membership:**

Private transfer of your membership is presently the only avenue to re-coup something from your original investment in BSR Membership. Suggested options are advertisement (through social media, in local newspapers, *The PennySaver*, bulletin boards, etc.); transfer to family members, neighbors, or friends; or transfer of Membership with the sale of your home. A "**Request to Transfer**" form is available for download off the web site or from the membership chairperson to inform the Club of the transfer. In order to transfer your membership you must be a member in good standing with no outstanding fees. The new member will be obligated for the full annual maintenance fee for the following season. A Request to Transfer form (available at the web site) should be completed and mailed to the Membership Chair.

Members will be terminated **one year after non-payment** of the annual maintenance fee.

**3. Procedures for Leasing Memberships (sub-letting):**

Current members who wish to lease their memberships for the season are requested to contact the membership chair. Members will be required to submit a leasing agreement, which may be downloaded from our web site, and then send the signed agreement to the membership chair. As interested families contact the club regarding this option, members will be contacted from the list and the lease will be initiated for the season. This option is based on the availability of families interested in leasing, so members are encouraged to seek out families independently as well.

**F. GUEST RULES AND GUEST PASS INFORMATION**

1. All guests must be invited, accompanied, and registered by an active member when they enter the Club facilities. Guests may not utilize the Club facilities without the member's presence. When the member leaves the Club premises, the guest(s) must also leave. To bring a guest to the pool you must be at least thirteen (13) years of age, and you are responsible for your guest.

2. Members are responsible for the actions and conduct of their guests at the Club. Damages to the Club or debts incurred by a guest will be charged to the member. Members violating



Invite your friends to join you at the pool and maybe even talk to them about joining the BSR family.

guest and/or admission rules are subject to suspension and/or expulsion as set forth in the By-Laws.

3. Each guest entry will be recorded at the gate and use of the Club by guests will be monitored. ***After 15 entries in one season by a guest the Pool Manager will notify the Board of Directors who may restrict the guest from future Club visits and offer them a Membership Application.***
4. Guests three years of age or under will not be required to purchase a guest pass. All other visitors will be required to purchase a guest pass when entering the Club facilities.
5. Members (both youth and adult) who are gainfully employed as babysitters on a full time basis (8 hours per day, 5 days per week) of non-member children may bring those children to the Club by purchasing the appropriate guest pass for each child (monthly or seasonal only). Proof of employment as a babysitter may be required.
6. Member families may purchase a babysitter guest pass for a non-member babysitter employed by them. The babysitter may bring the member's children to the pool at any time. The babysitter may not utilize Club facilities without being accompanied by the member's children.
7. Multi-day guest passes provide members a discount when bringing in many guests or the same guests multiple times. These passes may be purchased at the pool office and are valid for the season purchased and the following season only.
8. Applications to purchase monthly, seasonal, and babysitter guest passes are available at the office and on the web site. Applications should be mailed to the BSR Post Office Box or e-mailed to the Membership Chair who will issue the wallet size cards as guest passes. Users of monthly and seasonal passes **MUST** be resident in the member's home for the summer (or portion of the summer). This rule is waived if the monthly or seasonal guest is a minor and an adult member is babysitting the guest. Each monthly and seasonal guest must present the card to the front gate attendant when entering with the BSR member. Guests may not enter without a member age 13 or more. The cost for Monthly and Season Pass may be increased with approval of the Board of Directors. Guest passes must be purchased by an Adult member. Annual guest passes are valid only for the season indicated on the card.
9. Tennis Guest Passes. Yearly tennis only guest passes will be available for use of the Tennis courts only. Applications must be presented by a sponsoring member, and are available from the Tennis chair. The cost will be set yearly by the Board of Directors. This policy is subject to annual review.
10. In the event that a member wishes to purchase guest passes for a non-resident family visiting for the summer, seasonal guest pass fees will not exceed the annual maintenance fee.
11. Members wishing to bring in more than 10 guests should obtain prior approval of the pool manager. A Group Reservation form can be downloaded from the web site or at the office. Any requests for **more than 20 guests** must be approved by the President of the Board and will be dependent on safety and supervision arrangements.

12. The type of guest passes available are (2016 prices shown but prices may increase with Board approval):

**TYPE DESCRIPTION**

- a. **Daily:** Allows entry of guest into the Club on any day the pool is open to guest admittance. These passes are priced differently for weekends and weekdays.
  - a. *Weekday daily guest pass rate is \$5.00*
  - b. *Weekend (holiday) daily guest pass rate is \$8.00*
- b. **Monthly:** Allows entry of guest into the Club for a 30 day period. Only one monthly guest pass per guest per summer. Monthly guest pass rate is \$75.
- c. **Seasonal:** Allows entry of guest into the Club for the entire season. The Seasonal Guest Pass rate is \$150.
- d. **Babysitter** Allows entry of guest into the Club for the purpose of taking care of children on any day. The babysitter guest pass rate is \$150



Learning to swim at a young age is not only a great way to exercise but some day it could save your life, or someone else's.

## III. BSR Programs

### A. SWIM INSTRUCTION PROGRAMS

#### 1. Swim Lessons:

Beginners swim lessons will be taught through our Minis Swim Team. For a small fee your child can register with the Minis Swim Team and have swimming instruction for 30-45 minutes each weekday over the 6 week period of the summer swim season. Please contact the Swim Chair for more information at [swimming@bsrbarracudas.com](mailto:swimming@bsrbarracudas.com).

#### 2. Water Aerobics:

Water aerobics is a good low impact workout that uses water resistance to build muscle and cardiovascular fitness. Starting in the week of June 6<sup>th</sup>, the club plans to offer this program 2 days per week prior to schools getting out, and then 4 days per week once schools have closed for the summer. Please e-mail the swim chair to show your interest or see the water aerobics instructor at the pool for exact dates and times.

### B. BSR SWIM TEAM PROGRAM – THE BSR BARRACUDAS

The BSR Barracudas Swim Team is one team consisting of many swimmers interested in developing their swimming skills and competing. The Swim Team is made up of all swimmers age 5 – 18 who register for the program. Children as young as 4 years old are invited to try the Mini-Team that practices in the shallow end of the pool. The normal team practice is one hour a day five days a week. Information, schedule, and registration forms can be found at [www.bsrbarracudas.com](http://www.bsrbarracudas.com).

There are several dual meets during the summer season for all swimmers to compete in and Swim League “A” meets and several “B” meets and “mini” meets. “A” meets are held on Saturday mornings usually at 8:30AM but swimmers must arrive at the pool (either home or away) earlier than that so always check the swim team bulletin board for the latest information. Special meets include the Bowie City Meet and Bowie City Relays that are held on separate Tuesdays in July and the Divisional Championships and All-Star Invitational Meet held on the consecutive Saturdays after the dual meet season. See this year’s schedule on the web site.

#### Swim Team Registration

There is a yearly registration fee for all swim team members to help defray the cost of team activities (league fees, swim meet equipment, etc.). Registration forms are available on the web-site. Forms will also be available at the Open House and in the office.

#### Swim Suits

Check the BSR web site or bulletin board for information regarding the Swim Team Swim Suits. The vendor usually attends the Club’s Open House and suits can be purchased at that time or directly with the vendor.

**Parent Participation** – Officiating the swim meets requires a great deal of parental involvement. Swim meets require almost 25 adult volunteers from each team. All parents are expected to help work in the meets as timers or other officials. A Prince-Mont League Official's clinic is held in early June for all parents who want training to participate as officials



Swimming is a summer sport, but tennis can be played all year around. Join the Tennis Team and represent BSR.

other than timers. Those interested in attending the Officials' clinic, please contact the Swim Chairperson and check the web site for dates, times, and location. A Swim Team Awards Banquet is also held at the end of the year that requires parent participation.

### C. TENNIS PROGRAM

**1. Tennis Lessons** – Each year the Tennis Committee Chair will organize the schedule for Tennis Lessons. Two sessions of tennis lessons are typically held and the first session is free to members. You can sign up for tennis lessons with your annual maintenance fee renewal, at an Open House or at the Front Gate. Check the tennis bulletin boards regularly for additional information. **New this summer**, we plan to have various tennis clinics for a small additional fee to BSR members.

**2. Lights and Access Keys** – There is no additional charge for members playing tennis under the lights. The lights are available from dusk to 11:00 PM **year-round**. Please turn off the lights after you complete play to reduce electricity costs. There will be a nominal fee for a key to the tennis gate locks to play when the pool is not open. Please remember to lock the gates when the courts are not in use and the pool is closed. Contact the Tennis Chairman to obtain a key.

**3. BSR Tennis Team** – Individuals interested in participating on any of the tennis teams, or helping out in any way, please contact the Club's Tennis Chairman. There is a registration fee for team tennis members. The registration form is available on the web site or at the Front Gate. Each year matches are scheduled with local clubs for the Junior Tennis Team. A Men's and Women's Tennis Ladder will be established each year based on member participation.

**4. Tennis Participation** - Any member who is interested in helping out with the tennis program or who has suggestions concerning tennis tournaments, the tennis ladder, socials or any other aspect of the tennis program should contact the Tennis Chairman. Keep an eye on the tennis bulletin boards for information on tennis events. Member input is desired as BSR's tennis program evolves for both the children and adults.

### D. SOCIAL ACTIVITIES

A schedule of the season's *Social Events and Activities* is available on the bulletin board and the web site. Details of each social event will be posted at the entrance on a regular basis, and may be subject to change.

### E. SNACK BAR

BSR is pleased to offer its membership a large variety of packaged and freshly prepared food and drinks at our snack bar. During the summer the snack bar will be open on weekdays tentatively from 4:15pm until 7:15pm, and on weekends from 1:00pm to 7:30pm (unless otherwise posted).

In an effort to conserve operating costs, the snack bar hours may vary due to weather conditions and/or the lack of attendance at the pool. We regret that due to P.G. County Health Department regulations we are unable to store any food or drinks for staff or members. We welcome any suggestions you may have toward keeping the snack bar an affordable and convenient service for all at BSR. Please direct your comments regarding the snack bar to the Vice President of the Board of Directors or the Snack Bar Manager.

## IV. BSR Rules and Regulations

The Board of Directors has established rules and regulations that are for the protection and benefit of the entire membership, and they are also in compliance with health and safety regulations by which the Club must abide. You are urged to read these rules and regulations and comply with them. You should also familiarize your guests and children with them, as you are responsible for their actions.

### A. MISCELLANEOUS CLUB POLICIES

#### 1. LEASING THE FACILITY.

The Club facilities will not be rented or loaned out for any non-Club sponsored social functions or activities at any time to either members or non-members without a formal vote of the Board of Directors. The Board of Directors will consider written requests for use of the facility (pool, tennis courts, grounds, and/or parking lot) if Liability Insurance is addressed and if approving the request is in the best interests of the membership. The Board will also consider cooperative arrangements with outside organizations where it is in the best interests of the members.

#### 2. SOCIAL EVENT FEES.

Fees for social functions will be predetermined by the Board and will be applicable to members and guests alike.

- a. Member Parties: members are welcome to arrange parties at the pool. For parties over 10 guests the member hosting the party must complete an Event Reservation Form (available from the Gate Guard).
- b. The Gazebo can be reserved for Member parties using the Event Reservation Form.
- c. All information on the Event Reservation Form must be followed.

#### 3. GLASS.

Members may bring their own refreshments, provided they are in plastic or paper containers. Glass containers are not permitted in the pool area. Coolers may be subject to inspection by the gate attendant.

#### 4. GRILLS.

Gas grills are available for use on grill pads throughout the lawn. They are community grills and are to be shared with others. Please do not arrange tables or your group too block use of grills by other members. Please be mindful of gas consumption and turn off burners when not in use. On busy days (especially holidays) there may be sign-up for grill use to ensure that all members will have access to grills.

#### 5. GAZEBO.

The Gazebo may be **reserved** for member parties. Reservations for the Gazebo shall be made at the office with the Pool Manager or Assistant Manager.

#### 6. IRREGULAR HOURS.

The Club may be opened or closed on a different schedule to facilitate the preparation for (or cleaning up after) a scheduled function. Notices will be posted in advance.



The rules of the pool are not there to take away your fun, but to ensure the safety of all of our members and their guests.

**7. PHONE.**

The Club office telephone number is **301-262-3349**. The office telephone is for staff use for official business only. *Members will only be permitted to receive or make calls on this telephone in extraordinary circumstances.* It is important to keep this line open for emergencies. Members will only be paged to receive incoming calls in the event of an emergency.

**8. OFFICE.**

The office is considered off-limits except to pool staff and members of the Board of Directors.

**9. PRIVATE LESSONS or SALES.**

No person may give lessons of any nature for a fee or sell a product or raffle tickets on Club property without the written approval of the Board of Directors.

**10. MEMBER PRIVACY.**

Membership and waiting list information of the Club is considered **proprietary and confidential**. It shall not be made available for any outside interests either public or private.

**B. GENERAL RULES AND REGULATIONS**

**1. PARKING.**

Members and guests must drive slowly in the parking areas and in the circle.

**2. CONDUCT.**

No abusive, offensive or profane language or breach of the peace is permitted on the Club premises. Sexual harassment of any kind directed toward the staff and/or members or guests is not permitted. *There shall be no public displays of affection on Club property that violates decency standards as determined by the Pool Manager or Assistant Manager.*

**3. ALCOHOL.**

The minimum age for possession and consumption of any type of alcoholic beverage on Club property is 21 years of age. All Diving Boards and the Slide will be CLOSED when beer and wine is being served at Adult functions.

**4. PETS.**

No pets of any kind are permitted on the Club premises.

**5. STROLLERS.**

Baby carriages, strollers, and playpens are permitted only on the grass areas or within the wading pool enclosure.

**6. OTHER WHEELED VEHICLES.**

No wheeled vehicles (except baby carriages, strollers, and wheel chairs) are permitted within the fenced pool area. Maintenance equipment is exempted during non-operating hours.

**7. FOOD.**

Food, soft drinks, etc. are permitted only in the snack bar area, or in the grass area around the pool.

**8. SMOKING.**



Smoking is permitted in the grass areas only and is **NOT PERMITTED** in the pool or on the deck of the pool. Cigarette smoking should be avoided near the children's playgrounds and the baby pool area whenever possible. Cigarette and cigar refuse should be disposed of properly. Smoking is not permitted by members or guests under 18 years of age. Complaints about second-hand smoke should be immediately directed to the Pool Manager and members or guests must abide by the direction provided.

#### **9. CLOTHING.**

Cutoff pants, Bermuda shorts, or street clothes may not be used as a substitute for a bathing suit in either pool at any time.

#### **10. RADIOS.**

Portable radios/CD players will not be played with the volume loud enough to disturb other people in the immediate area. Anyone breaking this rule will be asked to turn the device off.

#### **11. ADULT/CHILD RATIO.**

The maximum number of adult to child ratio is as follows: one adult with three children under the age of 5 years old, or one adult with five children under the age of 7 years old.

#### **12. AGE LIMIT.**

Children must 13 years of age or older and be able to pass the pool managers swim test to be able to come to the pool without an adult person or family member to supervise them. The Club can assume no responsibility for the supervision of children left at the club without an adult and cannot supervise their comings and goings. The pool staff will not be responsible should they leave the pool property. Parents are responsible for their own children.

**Pool Manager's Swim Test:** Swim 25 meters without stopping or standing and then tread water in the diving well for one minute unassisted.

### **C. MAIN SWIMMING POOL AREA RULES**

#### **1. FLOATS.**

No life preservers, face masks, flippers, snorkels, inner tubes, water wings, or play equipment are permitted in the pool during general swimming hours. Protective eyewear of a non-breakable material designed to cover the eye area is permitted. Flippers and paddles are permitted in the lap lanes at the discretion of the Pool Manager. Exceptions for Floats are made during Float Nights.

#### **2. AGE LIMIT.**

Children under seven years of age who have not passed the basic swimming test will not be permitted in the main pool unless accompanied by an adult.

#### **3. NO HORSEPLAY.**

Running, pushing, wrestling, ball playing, or causing undue disturbance in or about the pool is prohibited. While in the pool please keep your hands and feet to yourself.

#### **4. TOYS AND THROWING OBJECTS.**



From diving boards, to slides to float nights and parties, there are plenty of opportunities for fun this summer at BSR.

Toys, balls, coins, and other objects are not generally allowed in the main pool. When there are only a few people in the pool, the pool manager has the discretion to allow soft unbreakable toys and balls in the pool that may be thrown as long as the activity is a safe distance from others in the pool.

#### **5. DIVING BOARDS.**

Children using the diving boards must be able to swim unassisted to the ladders in the diving area. To go off the high dive you must have passed the swim test and be either 4 foot tall or ten years of age. Only one person is permitted on a diving board at a time. Diving straight away from the board only is permitted. Jump or dive straight out off the end of the diving board, NOT off the side. No jumping or diving toward the walls or off the walls is permitted in the diving area.

#### **6. DIVING WELL USE.**

No person is allowed to swim in the diving area, except after diving. Exceptions to this rule may be made for supervised Water Polo games and Water Aerobics.

#### **7. DIVING.**

Diving is only permitted in the diving well when going off the diving boards. No flips, "can-openers" or "cannonballs" are permitted off the side of the pool.

#### **8. HOURLY ADULT SWIM.**

A fifteen (15) minute break period from swimming for all children under the age of sixteen (16) will be enforced every hour on the hour. This break is at the discretion of the Pool Manager. We feel that this break is necessary to prevent children from becoming over-tired. Children, over the age 7 (or who have been in the main pool) are not permitted to swim in the baby pool during the rest period. Additional breaks may be held during family night events.

#### **9. SLIDE.**

Persons using the slide must be at least five years old and weigh no more than 125 pounds. They must be able to swim unassisted out of the marked area at the end of the slide.

### **D. WADING POOL AREA RULES**

#### **1. AGE LIMIT.**

Anyone regularly using the Main Pool or who is over seven years of age may not use the Wading Pool. Children restricted to the Wading Pool will be admitted only if accompanied by an adult.

#### **2. CONDUCT.**

Running, pushing, wrestling, ball playing, or causing undue disturbance in or about the Wading Pool is prohibited.

#### **3. TOYS & RAFTS.**

Only soft, unbreakable toys are permitted in the Wading Pool area. Large rafts are restricted from the Wading Pool. This is for the safety of all the children.

#### **4. SUPERVISION.**

Children in the Wading Pool and adjacent playground must be under adult supervision at all times. **Please be attentive to the children under your supervision; there is no lifeguard on duty inside the baby pool area.**

**5. GATE.**

When exiting through the gate allow only your own child out of the baby pool area.

**6. CHAIRS.**

All chairs must be kept on the deck or grass areas. They are not allowed in the water of either pool.

**E. MAIN and WADING POOL HEALTH RULES:**

**1. Health:**

All persons having an infectious disease, sore or inflamed eyes, severe cold, nasal or ear discharge, or a communicable disease of any kind will be refused admission to the pool. Persons with excessive sunburn, open sores, or wearing casts will not be permitted to use the pool.

**2. Conduct:**

Spouting water and similar unhygienic actions are prohibited.

**3. Diapers:**

Diapered children are permitted in the Main Pool only if they have rubber pants over a "*Little Swimmer type*" disposable diaper. An adult must also accompany them. All children not toilet trained **MUST** wear rubber pants over "*Little Swimmer Type*" diapers in the Wading Pool.

**4. Fecal Contamination Procedures:**

All bathers are instructed to exit the pool and the fecal matter will be removed and the pool will then be super-chlorinated by the staff. Health Department regulations require the pool to remain closed for the duration of one turnover of the filter system which is 8 hours.

**F. RULES CONCERNING OTHER FACILITIES AND EQUIPMENT**

1. No Club property shall be removed from the premises without prior authorization from the Board of Directors.
2. Club-owned sporting equipment may be checked out from the gate attendant for use on the premises only.
3. Anyone signing out sports equipment must personally return same to the gate attendant or they will be charged replacement costs for the item.
4. Chairs and chaise lounges have been allocated to certain areas of the Club premises and may not be removed from these areas.
5. No member or guest may save a chair or chaise lounge for a person not on the Club premises.



Our tennis courts are available for use all year around (weather dependent) so maybe this is the year you pick up a racquet and start a new sport.

6. Chairs must be used properly and not turned over for a backrest, tilted backwards while sat in, or otherwise abused.
7. Chaise lounges may not be used on the sloped areas of the hill on the library side of the pool
8. Adults (16 years or over) have priority use of the chaise lounges on holidays, weekends, and after 6:00 p.m.
9. Parking is only permitted in the lined portions of the parking lot. Parking around the circle or curbs is forbidden.
10. A bicycle rack is located at the side of the traffic circle. Bicycles are not permitted within the pool or tennis court areas at any time. Bicycles should be locked when in the rack. The Club is not responsible for loss or vandalism to members' or guests' bicycles.

#### **G. TENNIS COURT RULES**

1. Courts are for the use of members and accompanied guests only.
2. Only rubber-soled tennis or athletic shoes without heels may be worn on the tennis courts. *The use of skateboards, roller skates, or inline skates (rollerblades) on the tennis courts or basketball court is prohibited.*
3. Tennis Players and tennis playing only on the courts. Observers and children waiting for their parents must stay in the center area by the shelter.
4. Please observe a one-hour time limit when others are waiting to play.
5. Adults (18 years of age and over) have priority on holidays, weekends, and after 6:00 p.m.
6. Scheduled tournaments, inter-club matches, and tennis lessons have priority over regular play.
7. Do not walk across or behind courts while the ball is in play.
8. The gate leading to the tennis courts from the traffic circle will be kept locked when the pool is closed. A key is available for each member family from the Tennis Chairman.
9. One court is reserved for the Club Coach for tennis lessons during the summer season.
10. Please hang rollers up after use. They are damaged when left on the ground to dry.
11. During regular pool hours, the Pool Manager will clear all areas of the Club during electrical storm activity.

#### **Rules for Lighted Court Use:**

1. Tennis lights are activated by a switch on the light panel and are available from dusk until 11:00 p.m.

2. One member playing with guest(s) must yield the court when two or more BSR members are waiting to play. Guests must play with a sponsoring member.
3. Play under lights will be limited to one hour when others are waiting to play. Members who have played one hour or more just prior to the onset of darkness do not have priority for an additional hour of lighted play.
4. Lights must be turned off following play.

## Contact Information

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Please contact one of the following people if you need assistance.



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President of the Board

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## Company Information

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